



NAME

W/E

DAY	TIME	BREAKS		TIME	CLIENT/COMPANY	Type of Work	Expenses		Road Transport Regulations				Office Use Only		
		FROM	TO				£	P	(A) Hours Worked for CDP	(B) Hours Worked Non CDP	(C) POA + BREAKS	A+B-C = ACTUAL RTR HOURS	HOURS FOR INVOICING		
DATE	START	FROM	TO	FINISH	CLIENT'S SIGNATURE									BASIC	O: TIME
MON															
TUES															
WED															
THUR															
FRI															
SAT															
SUN															
						TOTALS									

Total Working Time Calculation: Total hours worked (A) plus Non CDP Hours worked (B) minus Periods of Availability (C) = Total Hours (as per Road Transport Regulations)

Please tick your availability for the following week

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

I confirm that I am /am not (delete as appropriate) currently engaged in work for another employer. My candidates declaration to Commercial Drivers Personnel Ltd in respect remains accurate.

I confirm that the information set out in this time sheet is accurate. I understand that falsification of the information contained in this time sheet may result in prosecution under the Road Transport Working Time Regulations 2005 and/or the termination of my engagement with Commercial Drivers Personnel Ltd.

Signed: _____ Print : _____ Date: _____